

Parent Crew Foundation
Meeting Agenda
November 18th, 2020
4:45 pm via [Zoom](#)

In attendance:

Trena Hand, Principal
Tiffany DeYoung, President
Allie Waltee, Vice-President
Allison Armour, Staff Liaison
Brittnee Pierse, Treasurer
Rachael Kelley, Director of Communications
Jaclyn Bradley, Secretary
Sandy Fritz, Staff Appreciation Chair
Nicole Parham, Staff Appreciation Chair
Astrid Kohnke, Spirit Night Chair

- I. Welcome
- II. Open Forum
- III. Principal Report
 - Remote now because of staffing issues
 - Trena has been logging on to zoom meetings recently with crews and students are doing well and are being resilient and flexible.
 - Allison and Terri are providing a lot of emotional support
 - We are now looking for a sixth grade teacher after Thanksgiving. Trena will be meeting with the sixth grade parents on Thursday to discuss going forward and what that might look like. The job has been posted on the DCSD website.
- IV. Officer Reports
 - A. President
 - Picked up the last of the food donation for the Help and Hope Center
 - We'll share our grand total in the next newsletter
 - Camp Elim family voyage
 - We had originally had twenty families that signed up but four families have recently pulled out this week
 - Tiffany will be reaching out to the families signed up to remind them
 - We had initially planned on sending out the parent survey, but with all the changes with staff turnover and remote learning now it may be best to hold off and wait until January or later to send it out.

B. Vice-President

- Nothing to share as committees are on hold

C. Treasurer

- We expended the Professional Development funds from last month's meeting
 - Trena shared that the virtual Expeditionary Learning conference that staff attended last month was really beneficial and inspiring; our staff was very grateful to be able to attend.
- No new budgetary information

D. Secretary

- Crew Wear store is open until November 29th and will be hand delivered
- Mabel's Labels has been put out on social media and is on the website as well. Rachael is going to combine the social media post with crew wear and Mabel's Labels
- Milk Tops for Moola-Jackie will get in touch with Andrea about whether or not the milktops that have been collected will be picked up

E. Director of Communications

- Social media posts for our book fair, crew wear, as well as the cookie fundraiser
- Rachael updated the website to include all of our passive fundraisers that are going on.

F. Staff Liaison

- Allison sent texts out to staff asking how they are feeling and what are they needing?
Some of the feedback was as follows:
 - Some are strapped financially
 - Staff are missing the kids and are feeling isolated.
 - Some of the needs that came up: technology, understanding, grace, patience, the hope is that the Parent Crew can stand up and make sure they have the staff's back.
 - Staff is feeling very supported by Trena; they are recognizing the hard things she is taking on.
 - One idea from a staff member: Since parents are feeling disconnected from the crews, maybe there is a way for Crew Parents to help with the small group lunch bunches, helping with attendance, dropping off materials, or other ways they can tangibly assist the teachers who are teaching remotely. Can parents be the extra set of eyes on Zoom? What can parents take off the plates of the teachers? This may offer a unique support system for our teachers during this unprecedented

time. Perhaps parents can volunteer to go into the breakout rooms with the kids to help with the small groups.

- Trena is in agreement that this kind of help can be very beneficial for the teachers and may be very helpful to assist the whole class.
- This can be up to the staff and their individual needs.
- We'll need to find ways to put safety measures in place if parents are helping students in breakout rooms on Zoom, parents will also need to fill out all volunteer forms for background checks, etc. Following the same protocol that we would if parents were going to be inside the actual classroom as a volunteer.
- It may be an option (if tech needs are not being met) that if teachers need additional tech devices REA may be able to financially support this. (Chromebooks, iPads, etc) Trena is going to put her feelers out to staff to see what their tech needs may be. Brittnee is able to find good deals for purchasing these, if needed.

V. Committee Updates

A. Staff Appreciation Committee-Sandy Fritz & Nicole Parham

- We are at around 49 staff members that this committee is loving on and appreciating.
- The committee has an annual budget and are doing things a little bit differently this year.
- The staff loved the snack bar and felt really appreciated that they just recently did.
- What are some staff appreciation ideas that we can do while everyone is teaching remotely.
- An idea during in-person teaching we were hoping to have Keanders or Panera to cater to the school. Perhaps this month we may be able to do a gift certificate instead.
- For December goody bags that can be individualized and do porch drop-offs since teachers won't be in the building.
- We are going to be keeping staff appreciation separate from Red Envelope.
- PCF is hoping to continue to open it up for parents and families to donate for staff appreciation. We can spend more money on this this year since money is not being spent elsewhere.
- Astrid suggested that each crew take on a staff appreciation month that can have parents donate to and then the staff appreciation committee can organize it and distribute it. Parents may be more inclined to donate if it's something that their crew is doing.

- The committee needs the contact list for the Crew Parents and a list of the staff. Tiffany will get Nicole a list of the Crew Parents.
- We can revisit what staff appreciation looks like when we are back in person.
- We can even think outside the box with different ideas that don't cost money-words of affirmation, videos, letters, etc.

B. Spirit Nights- Astrid Kohnke

- Chick-fil-A fundraiser went really well and was completely through their drive-thru at both locations. \$220 was raised on that night
- We currently have a cookie fundraiser with Backyard Bakeries that goes all the way through December that will donate 20% to the school.
- We are hoping to keep advertising on social media and the newsletter
- Initially Astrid was starting to plan for dine-in restaurants in January, but because of the restrictions, we may have to hold back on that. The goal is to look for to-go options for local restaurants.
- Brittnee suggested doing something with Dominoes Pizza that is ongoing and delivery.
- Brittnee shared that RSS did a Buff City Soap fundraiser this week that was easy and not limited to the current Covid restrictions.
- Astrid will ask Sheila to put out feelers to our parents in the newsletter to see if any of our REMS families have businesses that may need help.
 - This doesn't need to be a situation where they donate money to the school, but getting their names out there so they can be supported by the REMS community.

VI. Old Business

A. Survey to Parents

- The board decided to put the parent survey on hold until 2021 because of conditions that are out of our control-remote learning now and a sixth grade teacher turnover. We'd like to get the feedback from parents during a time when we have space to actually address any issues and move forward with ideas.

B. Red envelope

- Instead of an actual red envelope that goes home with students Tiffany suggests sending out an evite red envelope that can be opened and will go directly to our fundraising site so parents can donate directly.
- We will send information out regarding the red envelope after the Thanksgiving holiday.

- Rachael and Tiffany will be updating the website to add in the new changes since we're remote.
- The week of the 30th is when we will send the information out to parents. We will need the donations back by the 15th of December. Staff will be mailed checks in a red envelope.
- Allie will have envelopes pre addressed so they are ready to go when the checks are cut.

C. Fundraising

VII. New Business

A. How to support parents and staff during remote learning

B. Parent Zooms for remote learning

- Allison suggested instead of a live zoom call with the parent board we can be sharing out the little pieces of joy that we're already seeing on our social media for parents to view.

VI. Open Forum

VIII. Adjournment