



**Parent Crew Foundation  
Meeting Minutes  
Wednesday September 13, 2023  
5:00pm - REMS Conference Room**

**In attendance:**

Allie Waltee – President  
Leslie Bauer – Secretary  
Brooke DiDomenico – Treasurer  
Rachael Kelley – Communications Director  
Kathie Kazan – Member at Large (via zoom)  
Trena Hand – Principal  
Cari Lazarony – Staff Liaison

1. Welcome
2. Approval of previous Meeting Minutes **Motion made via email by Allie, 2nd by Rachael. Motion passed.**
3. New Business
  - a. RAD update (Terrina Reiber presented)
    1. Wellspring is our community project partner
    2. Event planning in good standing
    3. MyBooster registration open 9/13, official kickoff 9/26
    4. Fundraising goal 45K: classroom tech, OLE shade, FTE SEL position
4. Principal Report
  - a. Spirit Sticks
    1. Each BEAT will focus on one Core Value; Sept/Oct: Integrity
    2. Teachers will promote and watch for the Core Value over time to award Spirit Sticks
    3. Staff will nominate each other for each Core Value
    4. Volunteers displaying Core Values will be showcased in Crew News
  - b. Vote to order more spirit sticks: **Motion made by Leslie, 2nd by Rachel. Motion passed.**
5. SAC Report
  - a. Grants
    1. SAC approved 6k in grants that all had “whole school impact”
    2. Currently creating “deny/approval” form letters
  - b. Crew Camp Survey (300+ parents surveyed)
    1. Parents want money spent on staff development, staff appreciation, and building maintenance

- c. Upcoming events:
  - 1. Movie night 9/21
  - 2. PCF/SAC Huddle: Coffee with Ms. Trena 9/28; topic upcoming Bond/MLO

6. Officer Reports

a. President

- 1. Volunteer Opportunities
  - a. Binder in office to include "small acts" tasks; Ms. Cari to oversee
- 2. REMS Cruise (Spring 2024)
  - a. REMS will ask parents for input: Princess and Royal Caribbean; Brianna Ranger to oversee
- 3. Auction
  - a. Co-chair: Amy Lamm
  - b. Main focus topic at October PCF board meeting
- 4. Rems Duffles
  - a. Options discussed again; REMS logo rain gear also discussed
  - b. Topic tabled for October PCF board meeting
- 5. Holiday Adoptions
  - a. Community volunteer: Sarah Freeman
  - b. Wrap Party Students 12/1, Volunteers 12/2

b. Vice President - NA

c. Treasurer - NA

d. Secretary

- 1. Staff Appreciation
  - a. "Falling for our Teachers" 10/25: autumn themed; donations provided by REMS families
- 2. OLE Fall Clean Up
  - a. Scheduled for 10/28

e. Director of Communications

- 1. Wellspring Coffee Cart
  - a. Scheduled for 9/27

f. Member at Large

- 1. Book Fair update
  - a. Jen Layman (lead); Toy Story theme
  - b. Setup 11/9-10, Fair 11/13-16, 11/17(am), takedown 11/17 (pm)
  - c. Money goes back to school to complete teacher wish lists

7. Old Business

- a. Staff Grants - Review Ms. Liesl (floor tiles); board denied her grant request
- b. PCF Team Build Follow Up - **Action item: review [PCF Circles](#)**
- c. Movie Night Update
  - 1. Mario Brothers movie
  - 2. RSVP/Menu to be sent out in Crew News for Burnt Ends to plan accordingly

d. Nicole Rheil - willing to research/work with DCSD for OLE shade

8. Adjournment: **Motion made by Rachael, 2nd Allie. Motion passed.**

**Next Board Meeting: October 25, 2023  
5:00pm REMS Conference Room**