



...get tied in

Renaissance Education Alliance
Parents • Crew • Teamwork

REA Board Meeting Minutes September 12, 2017 ---- 4:30 PM REMS

Attendees: Deborah Lemmer, Amy Stuart, Elise Bratz, Brittnee Pierse, Becca Koster, Lore Peachey, Brenda Moore, Allie Waltee, Jen Harding, Stacy Wagner, Sheila Townsend, Tiffany DeYoung

- I. Welcome - called to order at 4:30 by Amy
- II. Open Forum
- III. Challenge Day Update - Lore and Brenda have printed items for volunteers and crew parents. Created signs for donation boxes and each station. Lore and Brenda will hang the signs. They will work with Brittnee to document the food delivery tips for reimbursement. Volunteer station will be set up with a few tables and placed away from the front desk. Crew parents will be sending out an email with more details on Challenge Day.
- IV. Committee Reports
 - i. OLE - Stacy Wagner - Music stage will be moved by JHL. Work day went well; they came in under budget. Not able to pull the snowball signs. Will try to do it in the next week or so due to safety hazard. Deborah recommended adding an item in the newsletter for a parent volunteer to bring a tractor with an auger. Stacy wants the board to consider having 5th and 6th graders to perform more of the maintenance tasks so the volunteers can work on new items. Stacy asks that the board reviews the master plan for feedback on the items on the master plan. Stacy would like to have some additional funding for additional work days if the budget allows. Deborah asked about skree. Stacy says it belongs to REMS. The OLE committee would like to use ½ in the following way: get the digging pit in and make an oval around the figure 8 stumps and ring with logs or landscape timbers. Stacy also has other ideas for using

the other ½. Deborah suggests that Stacy places an item in the newsletter asking for logs or landscape timber, and Deborah will designate a space for them to be stored so parents can bring them whenever they are able to. Stacy will set up a date for a committee meeting with the OLE committee and the REA board.

- ii. Volunteer Coordinator/Parent Liaison -Tiffany DeYoung and Katarina Wright - New parent volunteer meeting took place at Cookies & Crema. Feedback is that parents want to get involved but don't really know how to do it. Tiffany and Katarina reviewed the website, and it could use updating. They would like to have a centralized location for parents to go to find information about volunteering. Becca will be helping update the website. Tiffany said there was feedback about periodic get togethers for parents like coffee after drop-off.
- iii. Life is Art - Allie Waltee and Jen Harding - Date is set for March 3, 2018. Will take place at Cielo in Castle Pines in Happy Canyon. Seats 350 people. Cost to rent is \$1000 - last year was \$500. Must use the approved vendors. Food costs will be comparable - anticipate costs between \$5000 and \$7900. Electronic bidding will take place this year. Anticipate making more money; attendees can use tablets provided by vendor or their own smart phones. Electronic bidding eases checkout process. Costs \$3600 flat fee (for best package which includes vendor staff) from Hand Bid (vendor). Hand Bid brings in wi-fi boosters. Credit card processing fees question from Brittnee - Jen can answer the question after a demo from Hand Bid which will take place in the next week or two. Looking to book the same band as last year. Sponsorship packages are put together - goal is \$30K. The board agreed Allie & Jen will move forward with Cielo. Deborah states that \$60K is needed for staffing.
- iv. Gear Grab/Gear Swap - nothing to report.
- v. Community Nights - Events are going great.
- vi. Crew Wear - youregonnaneedstitches.com - for the R logo - cool shirt from a past crew wear rendition - picture will be sent with me. Becca will reach out to Tara about the R - RSS has water bottles and t-shirts. Ask Tara about the white teacher RSS shirts. R logo for volunteer shirts.
- vii. Crew Parents - Amanda Hancock is the Crew Parent Coordinator. All crews now have a crew parent. REA related messages should

be reviewed by Amy prior to being sent out. School related messages should do through Deborah or Andrea prior to being sent out.

V. Old Business

- a. Dissolution of DCEF Chapter
 - i. 501(c) 3 Application Status Update and presentation of proposed [bylaws changes](#) by Sheila Townsend. Reviewed bylaw changes with Sheila with the ability to ask questions or gain clarification on the changes. Sheila has additional questions for Amy and Brittnee that must be answered in order to proceed. She will provide the list of questions to Amy & Brittnee; they will provide responses directly to Sheila.
 - ii. Approval of amended bylaws - Deborah moved to approve the amended bylaws. Elise seconded. All in favor. None opposed.
 - iii. Status update - Moving forward as planned.
- b. Carnival Update/Report - Suzi - Becca Espinosa and Emily Overman will be the co-chairs for next year. Event made \$255. Looking for a new idea to replace the teacher dunk tank.
- c. Updated [Leadership list](#) and [Committee Liaison and meeting invite list](#) - reviewed listing and assigned listing.

VI. Principal's Report - Auto belay devices are needed for climbing in order to provide students the ability to climb while allowing Mr. Doug the ability to supervise the parent belay volunteers. The devices cost between \$2K and \$3K each. Risk management is reviewing the aerial arts program.

VII. Officer Reports

- a. President - nothing at this time.
- b. Vice President - Running club insurance is taken care of. Elise reached out to Martha about a book fair lead.
- c. Secretary
 - i. Approval of [August 8, 2017](#) minutes - Amy suggested one revision. After the revision, Amy moved to approve the minutes. Elise seconded the motion. All in favor. None opposed.
- d. Treasurer - Brittnee reviewed the current financials including all obligations, upcoming transfers and the annual DCEF fee.

VII. Adjournment - Elise motions to adjourn at 7:33 pm. Amy seconded the motion. All in favor. None opposed.