

## REA Board Meeting Minutes

08/23/2018

### **In attendance:**

Tiffany DeYoung (President)  
Elise Bratz (Vice-President)  
Brittnee Pierce (Treasurer)  
Jaclyn Bradley (Secretary)  
Deborah Lemmer (Principal)

### **Principal's Report**

#### **Information regarding Renaissance Adventure Day (RAD):**

- RAD will take place on Friday, 10/05
- RAD Committee Leads: Lore and Brenda
- REMS will have lunch as a school outside and will close together outside with music.
- The day's schedule will be finalized soon, but will be broken into the following parts:
  - Adventure Challenges: These will be all about adventure education (tent building, hole digging, etc.). Students will rotate among various activities. Events will be specific to age/grade level.
  - Visual Arts: Students will be creating an art installation (possibly for RSS) as the service project. The "service" is building community. Idea included using hula hoops and sheets for a weaving design. Funds will be needed (approximately a couple hundred \$), but will be discussed at next meeting.
  - Performing Arts: Mr. Josh will transform the performing arts room into a garage for a STOMP theme where students can participate in various activities related to STOMP.
  - Mr. Doug will be Earthball games.
  - Drumming Station: Students will drum and learn a song.
  - Minute-to-Win-It: Students will participate in various quick-acting games with their crew in their classroom.
- Teachers will be designing the games this year.
- Students will be provided with:
  - T-Shirt
  - Rubber bracelet (Renaissance RAD with four components of the circle of courage)
- Volunteer Information:
  - Volunteer training will take place on Wednesday, October 3rd.
  - Volunteers will receive PolarTek water bottles (in lieu of disposable plastic water bottles)
  - Volunteers will be encouraged to bring a sack lunch and to eat lunch outside with the students (in lieu of a purchased/catered lunch)
  - Committee Leads can get snacks donated
  - Volunteers may receive t-shirts depending on cost, etc. Will be determined at a later date.
- Fundraising Goals (for RAD and Life is Art):
  - Adventure Education
  - Technology (upgrade and support)
  - Instructional assistance

- Professional development
- Budget Items:
  - T-Shirts for students
  - Student bracelets
- Discussion/Need to Do:
  - Get sign-ups ready for volunteers
  - Perhaps separate the volunteering piece and the money portion.
  - Fundraising brochure needs to be written.
  - Fundraising online site needs to be set-up (inventisite.com)
  - Brittnee can run the money room on October 5th.
  - Plan the kick off day (fundraising needs to be in order)- Wednesday, September 19th
  - Finalize t-shirt costs (Deborah)

#### **Life is Art:**

- Life is Art will be held on Saturday, March 2nd at Cielo's (same location as last year)
- Josh Rigo will be the auctioneer
- Points of discussion/consideration:
  - Find a better time for the band to be playing, possibly later in the night.
  - Share the auction items a few days before event, but not open up bidding until the night of.
  - Change seating for more movement but still have enough seating.
  - Continue using the Handbid app.
  - Revisit how to get people through the check-out line more efficiently (or if the check-out line is needed)
  - Less items to bid on
  - Have a theme for the event (Great Gatsby)
  - In addition to the silent auction, live auction, and the crew artwork, have each crew OR each grade create a themed basket to be auctioned. (Elise will reach out to Shannan A. and Courtney H. about this)

#### **Miscellaneous from Deborah:**

- REA discussed a grant process and the mechanics of how it will work
  - W-9 form for anything over \$600, a specific grant form needed, detailed invoices
  - Needed for events such as:
    - Love and Logic course
    - Adventure Ed financial support
    - Monthly birthday cakes

#### **Officer Reports**

##### **Treasurer's Report:**

- Balance Sheet and Profit and Loss Sheet shared
- This year we will work on increased financial transparency to include grants and documentation, as well as contracts.
- REA will try to find an apprentice for Brittnee to learn the financial responsibilities of REA and to eventually become the REA Treasurer.

##### **Vice-President's Report:**

- REA discussed how to distribute the remaining Polar-Tek water bottles

- Gifts for volunteers
- Available for committee chairs to pass out
- Discounted price later in year

## **Secretary's Report:**

### **Box Top Program:**

- The Box Top program is already under way. The committee Leads will now be: Veronica Baker, Candace Dalbec, and Andrea Gibbs.

### **Scrip Program**

- Tiffany will reach out to Kristina Bird regarding any leftover cards from the program from previous years.
- Instead of the Scrips program we will focus on participating in the King Soopers Neighborhood rewards program.
- Andrea has King Soopers cards already
- Jackie will reach out to Megan regarding this change.

## **Committee Updates**

### **Back to School Carnival:**

- Carnival was a success and was well-organized
- Carnival raised \$750 during the teacher fundraiser. \$50 was gifted to each teacher participant for use in their classroom.
- Carnival ended up with \$600 profit.
- Points of discussion/consideration:
  - Carnival committee asked to purchase an advertising flag for \$160. REA feels like the event is so early in the school year the flag would not be used but for a short time and not necessary.
  - Some items to think about for next year:
    - How can we come out more even and not have such a large profit (since it is not technically a school fundraiser). Are there areas where we can no longer charge for participation?
    - Should the teachers continue to receive individual funds, or should the money made with the Pie Face game be available to all teachers or be available for grants?

## **New Business**

### **REA Storage:**

- Committee Leads need space for storage-especially the Back-to-School-Carnival
- REA discussed various options for meeting the storage needs and being cost efficient.
  - Deborah will make space in one of the existing sheds on campus for the carnival committee to use.
    - All storage items need to be labeled in tupperware

### **OLE Budget:**

- This year the focus will be on a work day maintenance without spending additional money.
- Some crews will be doing service learning projects that focus on the OLE. Examples: Painting mobiles, creating a mountain bike trail)
  - Crews may need REA funds in the future for these service learning projects.

- Deborah will call Stacy to discuss.

### **Crew Wear:**

- There is a strong interest for parent t-shirts.
- Tech-Tees for students (so they may be taken on voyages), non-tech tees for adults
- Interest in finding affordable rain gear that the younger students can access.
- Deborah will contact Eva Voss regarding the next crew wear order and designs.

### **REA Committee Liaisons:**

- Please see Tiffany's committee liaison document
- New committee this year: REMS Social Committee. This committee will focus on inviting parents to one even a month outside of the school day. Examples: wine night, park date with younger children before pick up, etc.

### **Upcoming Meeting Schedule:**

- REA will meet on the 2nd Thursdays of each month at 4:30pm in the Library.
- Meetings for first semester:
  - September 13th
  - November 8th
  - December 13th
- Please note there will be NO October meeting